

Report of: The West North West Area Leader

Report to: The Outer West Community Committee – Calverley & Farsley; Farnley & Wortley; Pudsey

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For decision

Finance Update Report

Purpose of report

1. This report provides the Outer West Community Committee with an update on the budget position for the Wellbeing Fund and Youth Activities Fund for 2017/18 and the current position of the Small Grants and skips pots.
2. The report provides an update on the Wellbeing Fund, Youth Activity Fund, Small Grants and Skips that have been approved since the last meeting.

Main issues

3. Community Committees have a delegated responsibility for the allocation of Area Wellbeing Funding. The amount of Wellbeing funding provided to each committee is calculated using a formula agreed by Council taking into consideration both population and deprivation of an area.
4. The Outer West Community Committee seeks to ensure that Wellbeing funding is allocated in a fair and transparent way and that recipients are able to commence delivery of their projects as early as possible in the financial year. To facilitate this process, a commissioning round is held which requires organisations to submit proposals for projects. Once the annual Wellbeing budgets are set by Executive Board and ratified by Full Council, the Community Committee meets to agree which projects will be supported in the year ahead. These projects are then monitored and assessed by the Community Committee throughout the year to ensure they are fully meeting their objectives.
5. In addition, the Outer West Community Committee receives a sum of Youth Activity Fund funding.

6. The Community Committee also received an allocation of Capital Funding in 2017/18.
7. The Wellbeing Fund Large Grant programme supports the social, economic and environmental wellbeing of a Community Committee area by funding projects that contribute towards the delivery of local priorities. A group applying to the Wellbeing fund must fulfil various eligibility criteria including evidencing appropriate management arrangements and finance controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding, equality and diversity; and be unable to cover the costs of the project from other funds.
8. Projects eligible for funding could be community events; environmental improvements; crime prevention initiatives or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010 projects funded at public expense should provide services to citizens irrespective of their religion, gender (including Trans), marital status, race, ethnic origin, age, sexual orientation or disability; under the Public Sector Equality Duty the Council must have due regard to the need to **eliminate** discrimination, advance **equality** of opportunity and **foster** good relations between different people when carrying out their activities. Funding for projects specifically targeted at certain groups is allowed under the Equality Act provided there is a clear evidence base for doing so (such as activities to promote women's health through sport projects or a project targeted at people with hearing impairments, or one for new migrants to help them integrate). Further advice on these can be given on a case by case basis if required. The fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.

Wellbeing Revenue Budget Statement 2017/18

9. The Outer West Community Committee received an allocation of **£104,670** for the 2017/18 financial year. Taking into account project underspends and carry forward figures from 2016/17, the total fund available for new projects in 2017/18 was **£112,237.06**. This funding has now been committed to **23** projects for 2017/18. **Table 1** below outlines the Wellbeing Applications which have been approved since the last meeting of the Outer West Community Committee.

Table 1: Wellbeing Revenue Approved

Project Name	Organisation / Department	Amount Requested	Amount Approved
Cow Close Community Corner	Armley Juniors Project 4 Young People	£10,047.13	£10,047.13
Pudsey Carnival	Pudsey Carnival Committee	£1,000	£1,000

10. Taking into account underspends and the balance following the commissioning round there is **£3,153.04** still available for allocation for Wellbeing Revenue in the 2017/18 budget.
11. Details of monitoring returns provided by Wellbeing projects funded in 2016/17 are set out in **Appendix 1**. It shows what progress has been made by projects to deliver the activity as agreed through the application process, which projects are now complete and which are still live. Members are asked to note the content of the Wellbeing monitoring returns.

Small Grants & Skips

12. **Table 2** below outlines those Small Grant applications that have been received or approved since the last meeting of the Outer West Community Committee. **Table 3** outlines those skips that have been approved since the last meeting.

Table 2: Small Grants Received and / or Approved

Project Name	Organisation / Department	Amount Requested	Amount Approved
PHAB Youth Group	Leeds PHAB CLUB	£474.35	£474.35
Purchase of 2 Patrol Tents	17 th S W Scout Group	£150	£150
Spring Together	Armley Helping Hands	£500	£500
Baby Message	Farnley Children's Centre	£500	£425
Leeds Walking Football Tournament	Leeds Walking Football Tournament	£500	£500

Table 3: Skip Approvals (01/04/2017 – 10/07/2017)

Project Name	Organisation / Department	Amount Requested	Amount Approved
Calverley Horticultural Society	Calverley Allotments	£140	£140
Swinnow Community Centre Clear Up	Swinnow Community Centre	£140	£140
Bawns Action Day	Community Clear Up	£700	£700

13. Taking these into account, there is **£4,830.65** still available for allocation for Small Grants and for Skip Hire in the 2017/18 budget. The Community Committee are asked to note the current position of the budget and those grants and skips that have recently been approved.

2017/18 Wellbeing Capital Projects

14. In addition to Wellbeing revenue the Community Committee also receives an allocation of capital funding. The Outer West Community Committee has allocated capital funding to four projects for 2017/18. The latest update from the Council's Finance Department shows there is **£33,900** in capital monies available for allocation in 2017/18.

2017/18 Youth Activities Fund

15. In 2017/18, the Outer West Community Committee received a sum of **£37,690** Youth Activity Fund. This fund is to commission sports and cultural activity for young people age 8-17. This should be allocated with the involvement and participation of children and young people in the decision making process.
16. Taking into account project underspends and carry forward figures from 2016/17, the total fund available for new projects in 2017/18 was **£42,436.61**. The final budget was approved after the last Outer West Community Committee. At the last meeting of the Outer West Community Committee, members provisionally approved Youth Activities Fund projects totalling **£43,963.04**. Therefore there were insufficient funds for all the provisionally approved YAF projects to be funded. A General Purpose Sub-Group was held 29th March 2017 to discuss the Youth Activities applications and it was decided to fund the 7 projects in **Table 4**.

Table 4: Youth Activity Fund Projects agreed at General Purposes Sub-Group

Project Name	Organisation / Department	Amount Approved
Breeze Friday Night Project (BFNP)	LCC's Breeze Team	£8,500
Mini Breeze	Breeze	£11,300
Love Pudsey Youth Café	Love Pudsey	£3,900
DAZL Farnley & Wortley Community Program	Dance Action Zone Leeds	£3,340
Pop-Up Activity Camps	LCC Sport & Active Lifestyles – Pudsey Leisure Centre	£5,000
Get Active Camps	AIM Education	£3,423.04
Schools Out!	Armley Juniors Project 4 Young People	£6,000

17. There is **£973.61** remaining in the Youth Activities Budget. Members are asked to consider the application noted in **Table 5** and at **Appendix 2** of this report.

Table 5: Youth Activity Fund Projects for consideration

Project Name	Organisation / Department	Amount Requested
Outer West Youth Summit	Communities Team	£973

Minimum Conditions for taking of Delegated Decisions outside of Community Committees

18. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of

Communities and Environment to take such decisions. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:

- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
- b. a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors), and;
- c. details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.

The Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.

Corporate considerations

a. Consultation and Engagement

19. The Community Committee has previously been consulted on the projects detailed within the report. The Youth Activity Fund application rounds are promoted through the Breeze Culture Network and local providers, with consultation from children and young people being taken into account through the Youth Engagement Panels.

b. Equality and Diversity / Cohesion and Integration

20. All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Wellbeing process is currently being reviewed citywide, which will include undertaking a new Equality Impact Assessment to ensure the Wellbeing process continues to comply with all relevant policies and legislation.

c. Council policies and City Priorities

21. Projects submitted to the Community Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

d. Resources and value for money

22. Aligning the distribution of Community Committee Wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

e. Legal Implications, Access to Information and Call In

23. There are no legal implications or access to information issues. This report is not subject to call in.

f. Risk Management

24. Risk implications and mitigation are considered on all Wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

25. Wellbeing funding provides an important opportunity to support local organisations and drive forward improvements to services. This report provides members with an update on the Wellbeing programme for 2016-17.

Recommendations

26. The Committee is asked to:

- Note the current budget position for the revenue Wellbeing Fund for 2017/18 and applications that have been approved since the last meeting at **Table 1**
- Note the content of the end of year monitoring returns for projects funded in 2016/17 (**Appendix 1**).
- Note the current budget position for the small grants and skips and those applications that have been approved since the last meeting at **Table 2 and 3**
- Note the current budget position for the Capital Wellbeing Fund for 2017/18
- Note the current budget position for the Youth Activities Fund for 2017/18 and note applications that have been approved at **Table 4**
- To consider the Youth Activities Fund project at **Table 5 (and Appendix 2)**
- To review the minimum conditions as set out in **paragraph 16** of this report, consider whether any amendments are required and approve such conditions for operation in 2017/2018. These conditions would need to be satisfied prior to an urgent delegated decision being taken in between formal Community Committee meetings in respect of the administration of Wellbeing and Youth Activity budgets and also the use of the CIL Neighbourhood Fund which has been allocated to the Committee.

Background information

1. None